

Balmoral Parent Council Volunteer Contact Form

2019-2020

For the 2019-2020 School year, Volunteers will be required for more student experiences than in the past. Please help us in supporting the teachers and staff to make this a great year for all our students. There will be many areas that will need parent volunteers to ensure that the events happen. Please get your forms in early so that you can have more opportunities to help.

Kathy Freeman is the Volunteer Coordinator for 2019-2020. As part of the Balmoral Parent Council, we are only able to contact Volunteers directly that fill in this form due to privacy legislation. If this is not filled out, you may miss out on some fun opportunities that we will be requesting on behalf of the teachers.

The Parent Council Volunteer email address is VolunteerBalmoral@gmail.com for volunteering and questions.

Interested Volunteers must fill in the CBE Annual Volunteer Registration Form as well as having a current Police Information Check (Police Clearance) on file. The Police Clearance lasts for 5 years, many parents with children in Grade 5-6, may require a new one this year. If you have a current police clearance at another CBE school (ie Colonel Sanders), it is transferrable to Balmoral, you will need to contact Adeline Rempel in the school office to have this done. The Police Information Checks take a few weeks to process, so please get your applications in early, you will not be able to volunteer until they have been completed. Once they are completed the applicant must 'share' their results with the CBE for them to be added to the school list.

The CBE Volunteer Registration form and application for the Police Information Checks are located at:

<https://www.cbe.ab.ca/get-involved/volunteer/Pages/volunteer.aspx>

<https://www.cbe.ab.ca/FormsManuals/Annual-Volunteer-Registration-Form.pdf>

<https://policeinformationcheck.calgarypolice.ca/>

Only volunteers who have completed all parts of their CBE Volunteer Registration and have a current Police Clearance can legally volunteer with the students, even if the teacher requests volunteers directly.

No police clearance is required for volunteering to help outside in the naturalization of school grounds or at the casino fundraiser, however the CBE and Balmoral Volunteer forms are still required for these.

Forms Required:

1. CBE Annual Volunteer Registration Form

2. City of Calgary Police Information Check (every 5 Years)– this can be done online or in person at a police station

3. Balmoral Parent Council Volunteer Contact Form (Annual)

People who are welcome to volunteer: Parents, Guardians, Grandparents and other involved adults who have completed the registration process. Depending on the requirements of the volunteer position, CBE accepts people 13 years and older to register as a volunteer. Current Balmoral Students do not need to register. Even if you are unsure about registering to volunteer, if you fill in the contact form, we can at least let you know about the opportunities that are available.

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Please return all completed paperwork to the Balmoral office as soon as possible for those
interested in all opportunities
(Registrations are accepted all year round.)

Legal Name: _____

Preferred Name: _____

Relationship to Student: _____

Email: _____

Phone (Home): _____ Phone (Cell): _____

Student's Name: _____ Grade/Class: _____

Student's Name: _____ Grade/Class: _____

Student's Name: _____ Grade/Class: _____

*****Your E-mail address is very important, as this is the most
frequently used method by which you will be contacted.
(please print clearly) *****

The submitting of the above information, grants permission for the Balmoral School Parent
Council to contact you regarding volunteer opportunities.

Office Use Only PIC date _____ CBE form _____